How to use an Access Code for a course for professionals

1. Register for (or convert to) a professionals account.

2. Enter and apply the access code
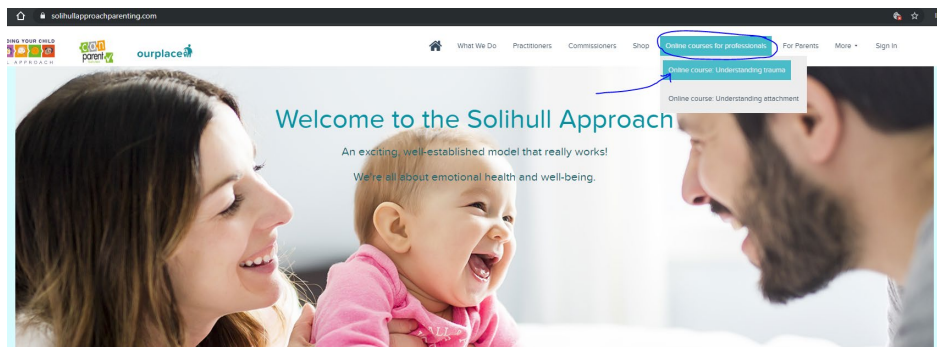
3. Start the course

1. Register for a professionals account via www.solihullapproachparenting.com

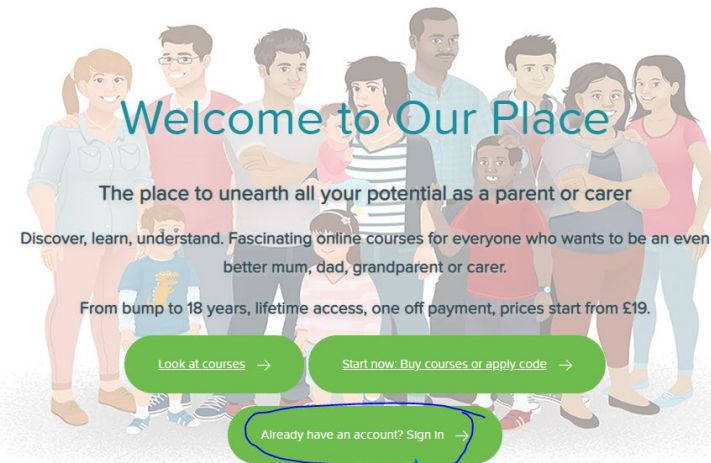**OR**

1. Convert your status from parent to professional

If you have never had an account for accessing online courses at www.inourplace.co.uk then go to www.solihullapproachparenting.com and click online courses for professionals >> and select a course:

If you have previously registered for a Solihull Approach online course (e.g. course for parents) at www.inourplace.co.uk you will already have an account. You will need to convert this to a professional account. Sign in to www.inourplace.co.uk

Once signed in your dashboard offers you the option to Unlock your courses for professionals:

UNDERSTANDING YOUR CHILD
SOLIHULL APPROACH

NHS
University Hospitals Birmingham
NHS Foundation Trust

Applications Dashboard

Welcome, Rebecca

⚙ Update

| Course Level | Professional |
| Application Status | Not Yet Submitted |

Your Online Form is now
11%
complete

Complete Application

Communication Mailbox

Communicate with the administration team directly.

Send

Applica...
A quick sur...
application...
① Appli...
② Appli...

FAQ & ...

Frequentl...

Documents Shared With You

News and Updates

Various information to help you through your application:

UNDERSTANDING YOUR CHILD
SOLIHULL APPROACH

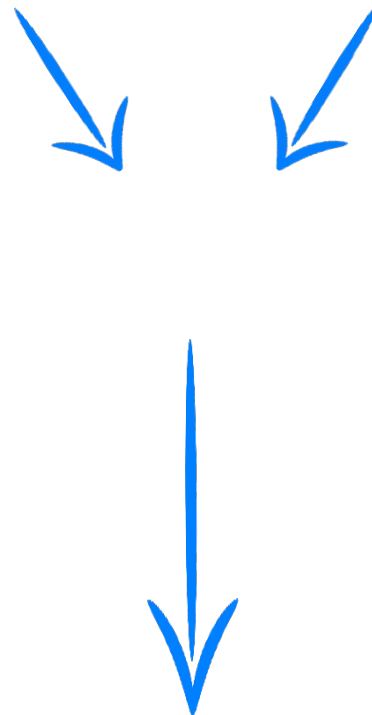## Applications Dashboard

Welcome, Rebecca

⚙ Update

| Course Level | Professional |
| Application Status | Not Yet Submitted |

Your Online Form is now
89%
complete

Complete Application

Applicatio...
A quick summa...
application is p...
① Application...
② Application...

FAQ & Su...

Frequently A...

Check and agree to terms and conditions. Then...
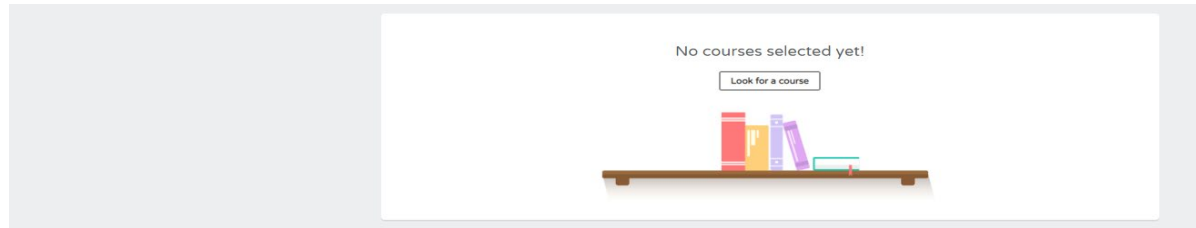
CONGRATULATIONS STEP 1 is complete!

2. Enter the access code

Click the next 3 green buttons: 'continue' to get a green tick, 'update' and 'Its free click here to access'

3. Start the course

To RESUME the course sign in to www.inourplace.co.uk and click on contine course again